



## **Timekeeper Instructions**

### **Equipment:**

- Timekeeper clipboard
- Time Clock (Home Games)
- Timekeepers Card
- Pen
- Functioning siren/bell (setup by others before start of first match)

### **Duties:**

- Record details of times for each quarter on Timekeeper's card
- Time each quarter on time clock and blow siren/ring bell at start and end of each quarter
- Record on time cards the time taken to play each quarter
- Sound the siren /ring the bell
- Stop the clock if required by Rules (if "time on" is played)
- Record the scores of the match on the back of the card (important to get the score correct as timekeepers score will be verified against the goal umpires scores in the event of any discrepancy)
- Sign the Timekeepers card and hand it to the Team Manager promptly at the end of the game who will then hand it to the umpire.